

Annual General Meeting
MINUTES OF MEETING
6:30 PM Monday, 14 March 2022
Studio

1. Meeting Open

Meeting Opened By Renee Walls at 6:31 PM

2. Attendance & Apologies

Attended

Alanna Ivory
Cindy Clenton
Jayne Clark
Kathryn Giles
Liz Ivan
Louise French
Martin Winney
Megan Faulkner
Michelle Angayan
Michelle Belanji
Radhika Reddy
Rashi Srivastava
Rebecca Valentine
Renee Walls
Rod Netterfield
Shauna Nugent
Tanya Georganos
Tracy Egan
Yanti Weaire

Apologies

Amy Swalwell
Ellaine Warner
Guy Kelly
Jodie Shipway
Malinda Dazell
Melinda White
Raj Boobal Vincent
Sheree Pointon
Tennille Dumbell

3. Confirmation of the minutes of the previous annual general meeting

Motions

557 The minutes of the meeting held on 8 Feb 2021 were a true and accurate record.

Status: Carried **Mover:** Alanna Ivory **Second:** Shauna Nugent

4. Business arising from the minutes of the previous annual general meeting

Not Applicable

5. Audited annual financial statement and Treasurer's report

Received 31 December 2021 Audit from Herron Advisory.

Received November and December Treasurer's report.

- November OB = \$86,321.55; TI = \$53,138.07; TE = \$53,942.52; NP = -\$804.45; CB = \$85,517.10

- December OB = \$85,517.10; TI = \$26,830.85; TE = \$41,977.85; NP = -\$15,147.00; CB = \$70,370.10

Motions

558 Accept the Herron's audit as true and correct

Status: Carried **Mover:** Renee Walls **Second:** Shauna Nugent

559 Confirm December financial statement as true and correct

Status: Carried **Mover:** Renee Walls **Second:** Yanti Weaire

560 Confirm November financial statement as true and correct

Status: Carried **Mover:** Renee Walls **Second:** Jayne Clark

6. Presidents annual report

Received detailed President's annual report

Motions

561 President Report for 2021

Status: Carried **Mover:** Renee Walls **Second:** Yanti Weaire

7. Applications for membership

4 New Members and 13 Renewing Memberships

Motions

562 Accept new applications for membership

Status: Carried **Mover:** Tracy Egan **Second:** Rebecca Valentine

563 Consider all new applications for membership

Status: Carried **Mover:** Tracy Egan **Second:** Rebecca Valentine

564 Accept applications to renew existing membership

Status: Carried **Mover:** Tracy Egan **Second:** Rebecca Valentine

565 Consider all applications to renew existing membership

Status: Carried **Mover:** Tracy Egan **Second:** Rebecca Valentine

8. Election of Officers/Executive Committee

Declare all position vacant.

Principal thanked 2021 committee and outgoing members.

Motions

[566 Change bank signatories to the newly elected Officers](#)

Status: Carried **Mover:** Tracy Egan **Second:** Jayne Clark

[567 Accept Michelle Angayan as Secretary](#)

Status: Carried **Mover:** Radhika Reddy **Second:** Jayne Clark

[568 Accept Radhika Reddy as Treasurer](#)

Status: Carried **Mover:** Yanti Weaire **Second:** Megan Faulkner

[569 Accept Yanti Weaire as Vice President](#)

Status: Carried **Mover:** Radhika Reddy **Second:** Louise French

[570 Accept Amy Swalwell as President](#)

Status: Carried **Mover:** Amy Swalwell **Second:** Rebecca Valentine

9. Appointment of the Auditor

Motions

[571 Appointment Herron as the auditor](#)

Status: Carried **Mover:** Tracy Egan **Second:** Rebecca Valentine

10. Adoption of the Student Protection Risk Management Strategy

Motions

[572 Accept the Student Protection Risk Management Strategy](#)

Status: Carried **Mover:** Tracy Egan **Second:** Kathryn Giles

11. General Business

Motions

[573 Adoption of Constitution on decision for petty cash amount](#)

Petty Cash to be set as \$100.

Status: Carried **Mover:** Tracy Egan **Second:** Megan Faulkner

[574 Adoption of life membership for 3 members](#)

Adoption of life membership for Karen Puckeridge, Renee Walls, and Cindy Clenton.

Status: Unresolved **Mover:** Tracy Egan

[575 Decision for hiring Operations Manager or a bookkeeper.](#)

A recommendation from past President Renee Walls to have an operations manager to help with the load of work for P&C and tuckshop. Another option is for a bookkeeper - either onsite or offsite; depending also P&C awards.

Status: Unresolved

12. Meeting Close

Meeting closed at 7:05 PM

[Next Meeting](#)

Annual General Meeting

Last modified: 16/03/2022 2:12 PM

