

General Meeting
MINUTES OF MEETING
7:30 PM Monday, 11 March 2024
Wandani Hall - Mango Hill State School

1. Meeting Open

Meeting Opened By Amy Swalwell at 7:35 PM

2. Attendance & Apologies

Attended

Alanna Ivory
Amy Swalwell
Angelique Padgett
Belinda Todman
Danielle O'Brien
Greg McCallum
Jayne Clark
Jodi Brown
Jodie Shipway
Keischa Stark
Kris Olsen
Kylie Vaughan
Lena Kneen
Melinda White
Melissa Travers
Nana Yaa Donkor
Natasha Cox
Rachael Rooks
Radhika Reddy
Ramya Manjunath
Rashi Srivastava
Rebecca Valentine
Robert Kingston
Sarah Champman
Shauna Nugent

3. Confirmation of the minutes of the previous general meeting

Motions

[750 Confirmation of the minutes of the previous general meeting](#)

Status: Carried **Mover:** Amy Swalwell **Second:** Rashi Srivastava

4. Business arising from the minutes of the previous general meeting

Motions

[735 Year 6 shirts](#)

Ange to investigate how long the contract is for the Year 6 shirts before any changes can be made to the current Year 6 shirt. Current shirt has been in circulation with design created by past student. Stock take of current Grade 6 shirts in order to make a decision on how to progress for next year Year 6 shirt.

Status: Unresolved **Mover:** Amy Swalwell **Second:** Yanti Weaire

5. Correspondence - inward and outward

BOQ, Square, P&C QLD, Australian Fundraising, CM Solutions, Xero, Qkr Report, Blue Card QLD, QCOCA P&C Posts for Social Media, Seek, MHSS P&C Canteen, P&C Treasurer, P&C QLD Training, Smart Gift Ideas, Correspondence for AGM, Audit reports, Marsh P&C Renewal, Treasury Report, Fundraising objective 2024, Mothers Day Fundraising, Disco

Motions

[751 Correspondence - inward and outward](#)

Status: Carried **Mover:** Amy Swalwell **Second:** Radhika Reddy

6. Table Executive Committee's decisions (if any)

Executive decision to cease trading with current bookkeeper due to price increase. School has put this out to the community for a parent that may be interested in the role.

Motions

[752 Table Executive Committee's decisions \(if any\)](#)

Status: Carried **Mover:** Amy Swalwell **Second:** Melissa Travers

7. Treasurer's report and financial statement

As presented at AGM

Attachments

[Financial Summary Report - Radhika.docx](#)

Motions

[753 Treasurer's report and financial statement](#)

Status: Carried **Mover:** Radhika Reddy **Second:** Rashi Srivastava

[754 Treasurer's report and financial statement](#)

Status: Carried **Mover:** Radhika Reddy **Second:** Rashi Srivastava

8. Services Report

Helping Hands - Shauna Nugent

Change in staff with the departure of Erin and Baylee in the role.

Current afternoon sessions are seeing 230 students and HH increasing in May to 250 students.

Vacation Care program includes 2 excursions. Daily numbers are capped at 120 and for excursion days it is 100

Engagement with parents has been good and the school's involvement to assist in the transition.

Canteen

Some concerns were raised by canteen staff for more teachers to assist with Prep to Year 2 at 2nd break as students are not behaving and need a little bit of managing. Some further support would be appreciated.

Keischa is back in the canteen due to space in the cafe. The trial of the cafe at Wandani hall ends at end of the term with a review of extending this trial. The team are looking at fly screens for the front of the cafe.

Jasmine to send through dates of catering so canteen have prior notice to plan and discuss catering needs. A great opportunity for the cafe to supply catering at event, such as, Berry Street.

Motions

[755 Services Report](#)

Status: Carried **Mover:** Amy Swalwell **Seconder:** Shauna Nugent

9. Fundraising Report

Spelling Bee have received \$3800 donations to date with more coming in before end of the competition.

Mothers Day orders have been placed and Melissa putting these items and arranging a committee of helpers.

Motions

[756 Fundraising Report](#)

Status: Carried **Mover:** Melissa Travers **Seconder:** Radhika Reddy

10. Projects Report

None to date

11. Principal's Report

Principal's report attached

Attachments

[School Report 11 March 2024.pdf](#)

Motions

[757 Principal's Report](#)

Status: Carried **Mover:** Angelique Padgett **Seconder:** Shauna Nugent

12. Motions on notice

13. General Business

End of Year Grade 6 walk out - this is held on the second last day of school and all students wear casual clothing. Can this be changed to wear uniform? This has been discussed and Ange has opted to put this as a survey to the community.

Year 6 shirts

Jayne to investigate how long the contract is for the Year 6 shirts before any changes can be made to the current Year 6 shirt. Current shirt has been in circulation with design created by past student.

Ange to follow up with uniform shop how much stock of current Grade 6 shirts remain and when is cut off time to create a new design, if required by current Year 5 students.

14. Agenda Item

15. Applications for membership

All new memberships for the year 2024 have been accepted.

16. Meeting Close

Motions

[758 Meeting Close](#)

Status: Carried **Mover:** Amy Swalwell **Seconder:** Yanti Weaire

Meeting closed at 8:03 PM

[Next Meeting](#)

General Meeting

6:30 PM, Monday, 13 May 2024

Wandani Hall - Mango Hill State School

Actions Summary

| # | Title | Assigned To | Due Date | Completed |
|-----|---------------|-------------------|------------|-----------|
| 156 | Year 6 Shirts | Angelique Padgett | 13/05/2024 | |