

General Meeting  
MINUTES OF MEETING  
6:30 PM Monday, 11 July 2022  
MHSS Studio

### 1. Meeting Open

Meeting Opened By Amy Swalwell at 6:35 PM

We acknowledged the Gubbi-Gubbi people, Traditional Custodians of the land on which we meet and and pay our respects to their Elders past, present and emerging.

### 2. Attendance & Apologies

#### Attended

Alanna Ivory  
Amy Swalwell  
Guy Kelly  
Jodie Shipway  
Martin Winney  
Megan Faulkner  
Michelle Angayan  
Raffaella Piovesan  
Rashi Srivastava  
Tracy Egan  
Yanti Weaire

#### Apologies

Clarice Olckers  
Ellaine Warner  
Jayne Clark  
Kathryn Giles  
Leonie Plata  
Louise French  
Melinda White  
Radhika Reddy  
Rebecca Valentine  
Rod Netterfield  
Shauna Nugent

### 3. Confirmation of the minutes of the previous general meeting

#### Motions

602 The minutes of the meeting held on 13 Jun 2022 were a true and accurate record.

**Status:** Carried    **Mover:** Guy Kelly    **Seconder:** Rashi Srivastava

### 4. Business arising from the minutes of the previous general meeting

- Coffee Machine: Partial funds received. Request to contact Steven Miles for remaining funds.
- Tea Towels underway, week after to start selling; Request this to be a yearly fundraising and option of Sponsors for additional funds.

### 5. Correspondence - inward and outward

Received 82 messages (mostly bank statements and square)

- Accident Insurance Policy up for renewal
- Term 3 Overview

- New canteen menu, roster
- Workplace Health and Safety Audit
- Federal Pay Increase do not apply to P&C employees but it could be backdated from start of increase.
- Entries open for 2022 Recipe of the year competition (tuckshop)

## 6. Table Executive Committee's decisions (if any)

### 1. Executive Meeting with Principal and Tuckshop Convenors for the financial status of the P&C.

Discussed: Financials of last year were misleading. Movement of fundraising funds have made a clearer picture of running at a loss for tuckshop. Items on the audit needs clarification. Historical adjustment is a very significant amount and no breakdown was given.

Outcome: less menu items. set roster time for staff. Micromanagemnet of all inventory, sales, expenses. Increase of prices as per profit margin of all products. Set aside move to QKR until figures are positive. Meet again after 5 weeks of business for update.

Executives will conduct a proper study of previous financials and audit. Review of all businesses connected to the financials (bank and auditing firm) will be questioned.

Fridays - Student Leaders will volunteer their time for 2nd break selling of ice blocks and chips. Option of having Year 5 at Term 4 to do this too to be ready for next year.

## 7. Treasurer's report and financial statement

June Report Net Loss \$1105.95

### Attachments

[Mango\\_Hill\\_State\\_School\\_Parents\\_and\\_Citizens\\_\\_Association\\_-\\_Profit\\_and\\_Loss\\_-\\_Cash\\_Basis.pdf](#)

### Motions

[603 Acceptance of June report as true and correct.](#)

**Status:** Carried    **Mover:** Jodie Shipway    **Seconder:** Guy Kelly

## 8. Mango Munchies and Sole Cafe Report

- Sushi Fridays = very little profit; taken out of the menu
- Slush Puppies = no more
- Tuckshop Menu is fully updated with price increase and lesser menu items.

## 9. Fundraising Report

1. Mid year Concert: made \$207(cash) & \$400++(card)
  - remaining spinach rolls were thrown out (not to order again)
2. Sports Carnival: made \$727(cash) & \$900++(card)

- sold beef, pork, and vegetable sausages. For next sausage sizzle, order beef and pork more and only 1 tray of vegetable.

- Remaining water & softdrinks to be sold at the Tuckshop.

### 3. Australian Fundraising for Colour Run

- no inflatables but to double check with Education of Queensland on the ruling of usage.

- North Lakes had just had their colour run. Check for ideas of their course.

#### Motions

[604 Accept Fundraising Report as true and correct](#)

**Status:** Carried    **Mover:** Guy Kelly    **Seconder:** Jodie Shipway

### 10. Principal's Report

Vaccination Mandate has been lifted which will help with the teachers hiring pool.

#### Attachments

[School Report 11 July 2022.pdf](#)

#### Motions

[605 Accept Principal's Report as true and correct.](#)

**Status:** Carried    **Mover:** Tracy Egan    **Seconder:** Megan Faulkner

### 11. General Business

#### 1. Art Show

9th September after school @ Old Hall/Piazza Area/Hub; Melinda/Suzette - organizers

sample activities and areas: storytelling; performances; art display.

YR 6 (Martin Winney) to do a sausage sizzle for fundraising; Committee to meet on Wed 13th July

P&C Canteen to be open 6pm-7pm to offer drinks and food not sold by YR6

#### 2. Wednesday 13th July (830-915) volunteer session

List of events and jobs to do for volunteers to choose where s/he can help.

Notice of this event went through the teachers.

#### 3. Colour Explosion

13th September whole day at the Oval;

Mask to be an option for volunteers to wear to prevent inhalation and irritation of sinuses.

Zooper Dooper request from Helping Hands or Jaime Balleys

Other sponsors could be Steven Miles; Jodie Shipway; North Lakes Lions Club

#### 4. Father's Day Stall - date set on 30th & 31st of August; Stocktake of remaining gifts to do on 16th July.

Last modified: 1/08/2022 11:42 AM

5. Tea Towels; to be sold \$15 each or 3 for \$40. designs to be finalized by next week; selling until 31st of July but will request for an extension.

## 6. Council News

Kinsellas Crossing is done and managed quite well. Footpath on Sunstone Circuit is finished.

Upgrade Plans: Griffin connecting path to Mango Hill; Capestone Amenities to be installed in certain locations; another dog park will be made; good for large dogs.

Complaints raised:

- at Rear Entrance of School; Too early lining up. 15mins waiting. Homeowners are being blocked. Request school to inform parents not to line up early. Be mindful of homeowners in the area.

- Topaz Drive - Park Rangers are giving warnings and info session with 1st time offenders. Rego Plates are noted down. Repeat offenders will be fined. Rangers should increase roaming time, not only 230 - 245 but to at least 3pm.

- CCTV around the area is not Council usage unless there are complaints that needs the video. These are used by Police Monitoring.

## 12. Applications for membership

Renewal of Membership: Jodie Shipway

## 13. Meeting Close

Meeting closed at 7:52 PM

[Next Meeting](#)

### **General Meeting**

6:30 PM, Monday, 1 August 2022

MHSS Old Hall

## Actions Summary

| #   | Title  | Assigned To      | Due Date              | Completed |
|-----|--|------------------|-----------------------|-----------|
| 132 | Remaining Father's Day stock                   | Michelle Angayan | Monday, 1 August 2022 |           |
| 142 | Coffee Machine funds request from Steven Miles | Jodie Shipway    | Monday, 1 August 2022 |           |