

General Meeting
MINUTES OF MEETING
7:00 PM Monday, 14 March 2022
MHSS Staffroom

1. Meeting Open

Meeting Opened By Yanti Weaire at 7:10 PM

We acknowledged the Gubbi-Gubbi people, Traditional Custodians of the land on which we meet and and pay our respects to their Elders past, present and emerging.

2. Attendance & Apologies

Attended

Alanna Ivory
Jayne Clark
Kathryn Giles
Louise French
Martin Winney
Megan Faulkner
Michelle Angayan
Michelle Belanji
Radhika Reddy
Rashi Srivastava
Rebecca Valentine
Rod Netterfield
Shauna Nugent
Tanya Georganos
Tracy Egan
Yanti Weaire

3. Confirmation of the minutes of the previous general meeting

Motions

576 The minutes of the meeting held on 8 Nov 2021 were a true and accurate record.

Status: Carried **Mover:** Louise French **Seconder:** Megan Faulkner

4. Business arising from the minutes of the previous general meeting

Motions

539 Principal report true and correct record as presented by Tracy Egan

Status: Carried **Mover:** Tracy Egan **Seconder:** Amy Swalwell

5. Correspondence - inward and outward

Last modified: 23/03/2022 10:33 AM

Insufficient turnover for the new secretary. Request for time with Karen to do a full turnover.

6. Table Executive Committee's decisions (if any)

22/11/22 - \$300 float for pop up uniform shop

7/12/22 - Staffing for 2022 changes - casual to permanent part time x 1 and change in contracted hours x 1. Reduction in casual pool hours from 15hrs per week to 10hrs per week without seeking approval.

9/12/22 - CMS Membership \$1302.00 - increase due to number of staff.

17/1/22 - Menu price increase for canteen.

25/1/22 - Closure of business for 26-28/1/22 due to equipment issues and low order numbers

7/2/22 - purchase PPE \$110.00

8/2/22 - change in cost to swimming program

17/2/22 - change in hours for one staff member to attend to banking needs.

17/2/22 - refund to exiting staff member for unused uniforms. \$70

24/2/22 - round up fundraising account by \$664.41 from general account to grand total of \$35,000 to help achieve fundraising agreement of \$50,000 for 2022

27/2/22 - change of date of AGM / General meeting due to flooding

28/2/22 - stand down of staff due to school closure 1/3/22. Approved total of 9hrs

3/3/22 - stand down of staff 4/3/22 due to school closure

6/3/22 - roster changes

Motions

[577 Acceptance of past executive decisions done by outgoing committee as true and correct](#)

Status: Carried **Mover:** Shauna Nugent **Seconder:** Louise French

7. Treasurer's report and financial statement

Motions

[578 Accept report and statement for January 2022 and February 2022 done by Renee Walls as true and correct.](#)

Status: Carried **Mover:** Jayne Clark **Seconder:** Rashi Srivastava

8. Mango Munchies & Sole Cafe Report

A very rough start of the year: first 2 weeks school close, 2 equipment breakdown and Covid affected staff but last 3 weeks of operation has been a positive turn out.

Motions

[579 Acceptance of report](#)

Status: Carried **Mover:** Megan Faulkner **Second:** Alanna Ivory

9. Fundraising Report

Past VP, Amy Swalwell, not able to attend the meeting.

10. Principal's Report

School Report given by Tracy Eagan. School report attached with additional information from the meeting.

School Financial Snapshot also given. Attached as documents

Attachments

[Financial Snapshot MHSS 2022.pdf](#)

[Principal Report 14MAR22.docx](#)

Motions

[580 Acceptance of Principal's Report as true and correct](#)

Status: Carried **Mover:** Kathryn Giles **Second:** Tanya Georganos

11. Motions on notice

Playground costs:

- \$800,000 Junior

- \$500,000 Senior

\$50,000 from P&C must be available by end of Term 2, however, if not able to produce, can be extended until after Color Run fundraising activity.

12. General Business

- 2022 Excursions/Incursions including costs for parents (T Egan)
- Changes to concerts (T Egan)
 - Semester 1 - Year 2 and Year 4
 - Semester 2 - Prep and Year 6
 - Carols by Candlelight - Year 1/3/5 = no set date but it will be at the end of the year
 - This decision was made by school to give a better attention to learning Music and Dance.
- Community cuppa and staff wellbeing (T Egan)
 - P&C had set aside \$1000 but with the turnout of last year, this is a big amount.
 - Suggested to do only \$500 for Community Cuppa and \$500 for Staff Appreciation Costs (World Teacher's Day, Staff Appreciation Week Breakfast/Lunch, Concert/Event Gifts for staff).
- School Council representative (T Egan)
 - new Parent Representative in Student Council - Rod Netterfield
- OSHC Tender (T Egan)
 - Alana volunteered as the P&C representative in the meeting.
 - Closes on 15/3/22.
 - Next meeting will have an update on the tender.
- Community Gambling Grant (T Egan)
 - Now open to apply. Looking at the grant for the permanent shades around school grounds, mostly senior area.

- 12 Days of Giving fundraiser (Amy S)
 - Amy is not able to attend meeting. Set aside for next meeting.
- Axel Memorabilia (Yanti)
 - A loss to the whole community. Suggested a memorabilia.
 - Tracy wants to wait for the parents to grieve. Set aside this idea until next meeting.

Motions

581 Accept 2022 Overview of Costs

a change in cost for 2 activities in Year 3 - Artist in Residence and PCYC Bike Safety

Status: Carried **Mover:** Shauna Nugent **Second:** Louise French

Attachments

[2022 Overview of Costs.docx](#)

582 Change to \$1000 budget for community cuppa

\$500 to be kept for Community Cuppa and \$500 for use of Staff Appreciation Costs (World Teacher's Day event, Staff Appreciation Week Breakfast/Lunch/Afternoon Tea, Concert/Event Staff Gift)

Status: Unresolved

583 To apply for community gambling grant for permanent shades in school grounds.

Status: Carried **Mover:** Tracy Egan **Second:** Rebecca Valentine

13. Applications for membership

4 New members and 13 New memberships. All members have been accepted during the AGM meeting prior to GM meeting.

14. Meeting Close

Meeting closed at 7:50 PM

Next Meeting

General Meeting

6:30 PM, Monday, 8 May 2023

MHSS Studio

Actions Summary

#	Title	Assigned To	Due Date	Completed
132	Remaining Father's Day stock	Amy Swalwell	Monday, 7 February 2022	
135	Request for cafe/canteen options for social afternoon gatherings during week 3.	Louise French	Sunday, 30 January 2022	Tuesday, 15 March 2022
136	Complete turnover of Secretary duties	Michelle Angayan	Monday, 9 May 2022	
137	Fundraising Report for 2021 and assignment of new committee	Amy Swalwell	Monday, 9 May 2022	