

General Meeting
MINUTES OF MEETING
7:00 PM Monday, 13 March 2023
MHSS Wandani Hall

1. Meeting Open

Meeting Opened By Amy Swalwell at 7:05 PM

We acknowledged the Gubbi-Gubbi people, Traditional Custodians of the land on which we meet and pay our respects to their Elders past, present and emerging.

2. Attendance & Apologies

Attended

Alanna Ivory
Amy Swalwell
Carla Martin
Clarice Olckers
Ellaine Warner
Georgia Green
Guy Kelly
Jodie Shipway
Karly Sheppard
Kylie Dhillon
Mery Jones
Michelle Angayan
Michelle Belanji
Nana Yaa Donkor
Natasha Cox
Radhika Reddy
Rashi Srivastava
Robyn Knights
Tracy Egan
Yanti Weaire

3. Confirmation of the minutes of the previous general meeting

Motions

658 The minutes of the meeting held on 13 Feb 2023 were a true and accurate record.

Status: Carried **Mover:** Amy Swalwell **Second:** Guy Kelly

Attachments

[2023-02-13 Minutes - General Meeting](#)

4. Business arising from the minutes of the previous general meeting

5. Correspondence - inward and outward

315 Correspondence: 142 BOQ, 34 Square, 28 QKR Reports, 14 Xero; Invoices for Mother's Day (Shein, SmartGifts, Moon&Back, and SchoolGifts), Safe School Travels Correspondence, Easter Raffle Correspondence, Mother's Day Information from person-in-charge, Volunteers Baking for Tuckshop, Garden Club help for Mother's Day Succulents, Lockdown drill, Executives Correspondence with Herron (Audit); Expression of Interest from Fun Time Amusements (Amusement rides for hire), Comedy for a Cause, School Fun Run, North Coast Region Training Opportunities, and Vending Machine Proposal

6. Table Executive Committee's decisions (if any)

None

7. Treasurer's report and financial statement

February 2023 Report

Attachments

[Mango Hill State School - Reports Feb 2023.docx](#)

[Treasurer's Report Feb 2023.docx](#)

Motions

[659 Treasurer's Report to be true and accurate](#)

A number of payments due over February and March period
Mothers Day expenses paid

Status: Carried **Mover:** Radhika Reddy **Second:** Tracy Egan

8. Sole Cafe/ Mango Munchies Report

Motions

[660 Sole Cafe/Mango Munchies report to be true and accurate](#)

No update received from Canteen

Status: Carried

9. Fundraising Report

Welcome Night Final Figures: Net profit \$1337.66

All Mother's Day stock ordered and have been paid for but we still need approximately 300 items - homemade.

Easter Raffle update.

Request for Income from Cafe during P&C fundraising events will be kept as Income for the Cafe and not Fundraising.

Motions

[661 Request additional \\$200 budget for Mother's Day homemade items.](#)

Succulents and baking items still required

Status: Carried **Mover:** Michelle Angayan **Second:** Jodie Shipway

[662 Request for budget for Easter Raffle items.](#)

Not required as we received donations from Mango Hill Market Place, Jodie Shipway and PCYC.

Status: Carried **Mover:** Amy Swalwell **Second:** Yanti Weaire

10. PCYC Report

Motions

[663 PCYC Report](#)

Waitlist continues however there has been a decrease in casual bookings.

New Service Manager effective 20 March 2023.

Advertising for two assistant managers.

Internal training continued.

PCYC continue to donate fruit to canteen.

PCYC donating ice blocks during NAPLAN.

Status: Unresolved **Second:** Radhika Reddy

11. Principal's Report

Attachments

[Principal's Report 13 March 2023.pdf](#)

Motions

[664 Accept Principal's Report to be true and accurate.](#)

Status: Carried **Mover:** Tracy Egan **Second:** Rashi Srivastava

12. General Business

Discussion regarding adding a drawstring on school hats. Not enough momentum to be discussed further. Suggestion to buy a bigger hat and tighten the string on the hat. Weareco may drop off a sample with a string to investigate further..

Translink investigating adding further bus stops in Capestone (near Stoddart St).

Discussion was had about negative feedback on social media regarding PCYC and what is in place to manage the situation. Fortnightly meeting with Tracy and the PCYC are in progress and PCYC addressing issues raised by parents directly to PCYC.

Reach classes review if it is feasible moving forward. Does this still follow the Mango Hill Values. A Consultation to be followed.

Discussion around Volunteer shirts. Possibly a Hi Vis shirt. An update will be provided once investigated.

13. Applications for membership

Completed at March 2023 AGM

14. Meeting Close

Meeting closed at 20:05

Meeting closed at 8:30 PM

[Next Meeting](#)

General Meeting

6:30 PM, Monday, 8 May 2023

MHSS Wandani Hall

Actions Summary

#	Title	Assigned To	Due Date	Completed
143	Advertise for Weekly specials and meal deals at the school FB page	Amy Swalwell	Monday, 13 March 2023	Monday, 13 March 2023
145	Application of Visa Debit Card for fundraising	Amy Swalwell	Monday, 8 May 2023	
146	Recycling Can Code		Monday, 13 March 2023	Monday, 13 March 2023
150	Cost Analysis for changing casuals to permanent part time/temporary part time.	Radhika Reddy	Monday, 13 March 2023	Monday, 13 March 2023
151	Water Safety Program to be put into a survey for the whole school.	Tracy Egan	Monday, 13 November 2023	
152	Investigate how to access MYOB so to download all files and not keep paying for subscription.	Radhika Reddy, Amy Swalwell	Monday, 8 May 2023	