

General Meeting  
MINUTES OF MEETING  
6:30 PM Monday, 14 November 2022  
MHSS Wandani Hall

### 1. Meeting Open

Meeting Opened By Amy Swalwell at 6:27 PM

We acknowledged the Gubbi-Gubbi people, Traditional Custodians of the land on which we meet and and pay our respects to their Elders past, present and emerging.

### 2. Attendance & Apologies

#### Attended

Alanna Ivory  
Alysa Marsh  
Amy Swalwell  
Guy Kelly  
Jodie Shipway  
Megan Faulkner  
Melissa Travers  
Michelle Angayan  
Radhika Reddy  
Rashi Srivastava  
Rod Netterfield  
Tracy Egan  
Yanti Weaire

#### Apologies

Clarice Olckers  
Ellaine Warner  
Jayne Clark  
Kathy Millar  
Leonie Plata  
Lizzette Pena  
Louise French  
Martin Winney  
Melinda White  
Michelle Alcorn  
Raffaella Piovesan  
Rebecca Valentine  
Tanya Georgaros  
Tennille Dumbell

Non Member in attendance: Ben Mills; Aoa Kantor

### 3. Confirmation of the minutes of the previous general meeting

#### Motions

632 The minutes of the meeting held on 10 Oct 2022 were a true and accurate record.

**Status:** Carried    **Mover:** Amy Swalwell    **Second:** Yanti Weaire

#### Attachments

[2022-10-10 Minutes - General Meeting](#)

### 4. Business arising from the minutes of the previous general meeting

1. Fundraising Project - Shades in Oval - No P&C contribution provided Grant to push through.
2. Carols by Candlelight finalized as an informal event; YR 3 & 5 singing; Next year it will be more.

3. Tree Removal for the Hall is confirmed.

#### Motions

##### [633 Athlete's Foot Initiative](#)

Currently have \$480 vouchers as \$50 lots. To be given as per school's initiative at the end of the year. 2 vouchers for a family.

**Status:** Carried    **Mover:** Tracy Egan    **Second:** Rashi Srivastava

#### 5. Correspondence - inward and outward

315 emails - mostly updates on banking; EZ covers fundraising; P&C anniversary lunch (wrong send); P&C AGM today; time sheets; Star Sports Camps; QKR correspondences; public liability insurance; invitation for President; items for agenda

#### 6. Table Executive Committee's decisions (if any)

None

#### 7. Treasurer's report and financial statement

October Report:

Income - \$45,908.49

Expenses - \$32,354.70

Net - \$13,553.79

BOQ Ending Balances:

Fundraising Account: \$31,323.15

Business Account: \$33,299.55

#### Attachments

[Profit Loss - MHSS - October2022.xlsx](#)

#### Motions

##### [634 Treasurer's Report to be true and accurate.](#)

Current financial status is positive. We have enough money to cover wages for December and other expenses.

**Status:** Carried    **Mover:** Radhika Reddy    **Second:** Jodie Shipway

#### 8. Mango Munchies and Sole Cafe

1. QKR soft trial this week:

- printing of orders is not streamlined like Flexischool. Manual change for new orders made after start of printing for early orders.

- decided 7am cut off time unless we get volunteers to help to finish orders for first break especially the busy days. 8am cut off will be trialed.

- P&C to check how to add staff to QKR.

2. Catch up with PCYC for fruit donations.

3. Gift Cards of Sole Cafe is ready to go for purchase, in time for teacher's gift.

#### Motions

[635 Mango Munchies and Sole Cafe Report to be true and accurate](#)

**Status:** Carried    **Mover:** Louise French    **Second:** Yanti Weaire

### 9. Fundraising Report

1. Tea Towels will be a go for next year. Will still be spearheaded by Rashi.

2. Lego Exhibit and Competition update (Rashi). Communication is still on the works. Update for next meeting.

#### Motions

[636 Fundraising Report to be true and accurate.](#)

**Status:** Carried    **Mover:** Michelle Angayan    **Second:** Radhika Reddy

### 10. Principal's Report

1. Currently have 1559 Enrolments.

2. Week 9, School will move to Education Queensland website/server.

3. PCYC to be put as an agenda item for SOP in meetings.

#### Attachments

[School Report 14 November 2022.pdf](#)

#### Motions

[637 Principal's Report to be true and accurate](#)

**Status:** Carried    **Mover:** Tracy Egan    **Second:** Guy Kelly

### 11. General Business

1. 2023 School Events (TEagan)

- Welcome Day as first event of the new school year. schedule is 9th February.

- Naplan is moved to Term 1 - March 15-24th. This is for Year 3-5.

- Tea Towel schedule to start end of Term 2.

- Disco will be in Term 4 Week 2.

- Concerts staying the same for next year.

- Upcoming Carols: P&C will sell chips, lolly bags & drinks and pre-ordered pizza.

- Permission Slips to be electronic for next year. Waiting for Queensland Education to set up.

## 2. 2023 Swimming Program (TEagan)

- Requested for quotes from other swimming schools; only Rackley Swimming NL responded gave the ff: \$8.50 per lesson; open to public; teacher to student ratio is 1:12

- Current provider: Grace Swimming - \$7 per lesson; private indoor pool; teacher to student ratio is 1:8.

- Schedule for next year swimming will be Year 2 in Term 1; Prep, Yr1 & Yr3 in Term 4.

3. Request for New Badges with name for staff who don't have one and staff photo (ASwalwell) - confirmed.

4. Approval to keep bookkeeper for next year. (RReddy) - confirmed.

## 5. Proactive Rangers (JShipway)

- Restricted parking at Tourmaline Circuit

- Christmas Carols from Moreton Bay Council is a go this year. Watch out for announcements.

## 6. PCYC

- Currently fully booked.

- Open for recruitment of staff.

- Vacation Care plan is pending; Head office still not approve the plans.

## Motions

### 638 To keep swimming program with current provider

Grace Swimming is the current provider with better provisions than Rackley Swimming. No other swimming schools in the area have provided quotes.

**Status:** Carried    **Mover:** Tracy Egan    **Second:** Guy Kelly

### 639 Request for new badges for Tuckshop staff who currently do not have one and staff photo for school year is confirmed.

**Status:** Carried    **Mover:** Amy Swalwell    **Second:** Jodie Shipway

### 640 To retain current bookkeeper for next year.

Leanne has been doing an exception work together with Treasurer in managing the finances. She also only charges for the work done.

**Status:** Carried    **Mover:** Radhika Reddy    **Second:** Yanti Weaire

## 12. Applications for membership

New member: Melissa Travers

## 13. Meeting Close

Meeting closed at 7:45 PM

## Next Meeting

### General Meeting

6:30 PM, Monday, 13 February 2023

Actions Summary

#	Title	Assigned To	Due Date	Completed
143	Advertise for Weekly specials and meal deals at the school FB page	Amy Swalwell	Monday, 14 November 2022	
144	Diversity Day volunteers and opening of coffee station at the Hall	Amy Swalwell	Friday, 21 October 2022	Monday, 13 February 2023
145	Application of Visa Debit Card for fundraising	Amy Swalwell	Monday, 13 February 2023	
146	Recycling Can Code		Monday, 13 February 2023	
147	Lego Exhibit and Competition	Rashi Srivastava	Monday, 13 February 2023	
148			Monday, 27 February 2023	