

General Meeting
MINUTES OF MEETING
6:30 PM Monday, 12 September 2022
MHSS Studio

1. Meeting Open

Meeting Opened By Amy Swalwell at 6:36 PM

2. Attendance & Apologies

Attended

Alanna Ivory
Amy Swalwell
Clarice Olckers
Martin Winney
Megan Faulkner
Michelle Angayan
Radhika Reddy
Raffaella Piovesan
Rashi Srivastava
Rod Netterfield
Tracy Egan

Apologies

Elaine Warner
Guy Kelly
Jayne Clark
Jodie Shipway
Kathryn Giles
Kathy Millar
Lizzette Pena
Louise French
Rebecca Valentine
Shauna Nugent
Shauna Nugent
Tennille Dumbell
Yanti Weaire

Deputy Principals not present: Melinda White; Kylie Vaughn; Michelle Alcorn, Ben Bills

New Attendee/non-member: Alys Marsh (PCYC)

3. Confirmation of the minutes of the previous general meeting

Motions

613 [The minutes of the meeting held on 1 Aug 2022 were a true and accurate record.](#)

Status: Carried **Mover:** Clarice Olckers **Seconder:** Radhika Reddy

Attachments

[2022-08-01 Minutes - General Meeting](#)

4. Business arising from the minutes of the previous general meeting

NONE

5. Correspondence - inward and outward

- Secretary Email cannot be accessed due to the Microsoft Authenticator App that is still connected to previous Secretary and no replies have been made from her to fix the problem. Request for school to contact her. Tracy will contact and if previous Secretary is still unreachable, School IT will look into it.

- President's: Update on fundraising from Cindy; Invoices/payments from Leanne; Tuckshop emails; System Update from School; Price Increases from Suppliers

6. Table Executive Committee's decisions (if any)

1. Spice Jars extras to be sold at the Art Fest (58 jars) and end of the year Christmas Stall/Teacher's Thank you. \$3 for one and 2 for \$5. Extras mugs from Mother's day will also be sold at end of the year Christmas Stall/Teacher's Thank you. Still have extra chocolates. Ordered Thank you stickers.

2. Extended Tea Towel Sale and Extended Pizza Sales.

3. Some extra ingredients that were not used for Father's Day Sweet Treats sold at cost price to the mum who made them. Total \$25.60. Direct bank transfer to Fundraising Account. Rest of ingredients were given to Tuckshop to use.

4. Pay Fix for the increase of salary rates.

5. Pizza options for the art fest - gluten free pizzas. opted for mini pizzas option only.

6. Work Cover and P&C Domain renewal payments; Application documents for QKR have been given.

7. Treasurer's report and financial statement

Amended July Report since we had back pay invoices and square sales late reflection:

From Net Profit \$4,312.43 to \$2,954.90

August Report:

P&C Net Profit: \$7,930.46

Fundraising Account: \$53,100.45

Motions

[614 Fundraising Report for the month of August 2022 is true and correct](#)

Status: Carried **Mover:** Radhika Reddy **Second:** Megan Faulkner

Attachments

[BOQ IB - Account Details Fundraising Account.pdf](#)

[Financial Report Aug 2022.pdf](#)

[Financial Report Amended July 2022.pdf](#)

8. Mango Munchies and Sole Cafe Report

- 2 Parent Volunteers (one is a Pastry Chef & looking at gluten free options for the menu)

- Pantry drive is very slow. Request school to announce.

- Reminder to parents to order before cut off and/or plan order ahead since suppliers are limited and/or not available.

Motions

[615 Mango Munchies & Sole Cafe report is true and accurate.](#)

Status: Carried **Mover:** Megan Faulkner **Second:** Clarice Olckers

9. Fundraising Report

1. Father's Day (MAngayan)

- Total Stocks to sell: 3359; Total Stocks after: 803
- Money Banked: \$7612.55; Cost(spent only this year): \$1988.97
- Net Profit: \$5,623.58
- Inventory will be on file for next year fundraising committee; Boxes in Shed labelled Father's Day.
- Notes on Event: Next year stalls events, need the usage of whole wandani hall and not just half. Not enough space for 4 classes for just half of the hall; Last day of selling was chaotic = only 3 volunteers; miscommunication for extra buying; scheduling for the 1st break extras buying still had 4 senior classes buying their gifts.

2. Tea Towel

- Follow up with Jasmine and/or Jayne about the final sale and profit.
- Selling the extras during Art Fest with the same price range.

3. Update on Colour Run

- 670 students signed up; currently have \$33500 raised; Prep K is the class leading; Friday 16th Sept is the closure of sponsorship; Start prize choosing on Saturday 17th Sept and end Saturday 24th Sept.
- Tracy has requested to have a pizza party for the highest class to fundraise.

Motions

[616 Accept Father's Day report to be true and correct](#)

Total Stocks to sell: 3359

Total Stocks aftersale: 803

Money Banked: \$7612.55

Cost (spent only this year): \$1988.97

Net Profit: \$5623.58

Status: Carried **Mover:** Michelle Angayan **Second:** Rashi Srivastava

Attachments

[father's day report.docx](#)

[617 Request for \\$100 budget for a class pizza party for the highest fundraiser class.](#)

Principal suggested to do a pizza party for the highest fundraising class to promote fundraising spirit.

Status: Carried **Mover:** Amy Swalwell **Second:** Michelle Angayan

10. Principal's Report

Attachments

[School Report 12 September 2022.pdf](#)

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Motions

618 Confirmation of Principal's School Report to be true and accurate.

Status: Carried **Mover:** Tracy Egan **Second:** Clarice Olckers

11. General Business

1. Uniform Fabric Change (TEagan)

- Softer Fabric; Bamboo made; Environmentally sustainable; \$.75 more than the current price.
- All in the meeting in favor of the change; Uniform shop will just finish their current stocks and new stocks order will be made with these materials.

2. Change to instrumental music SRS (TEagan)

- Servicing the Instruments is a loss to the school and is not feasible anymore with the current population taking up the instrumental class. Servicing fee ranges from \$140 - \$180.
- From \$100 to hire instrument change to \$160 plus music cost \$40 = total Instrument SRS is \$200.

3. School Photos (TEagan)

- up for tender for next year
- Issues brought up from current provider - photos edited; sessions are hurried; kids not looking their best in photos; too expensive; packages are not what some of the parents are willing to buy; want wider range of options.

4. Upgrade to the Hub (Clarice)

- School have put this as number 1 priority for upgrade in the school with the Admin building as the other. School is ready with all the plans for the upgrade with infrastructure plan but is waiting for Targeted funding. This means school waits for when a certain funding is open for schools from State/Federal Govt. Community can help when this is voiced to their representatives.
- Hub is still looking for volunteers to help also. Not enough staff; books can also be donated.

5. Flexischools to QKR: Jayne Clark will update for when the change will start.

6. Update on school crossing: a connection for Topaz, Bonnet and Kinsellas will be underway. Area is already fenced.

Motions

619 Confirmation of change of fabric for the school uniform.

Status: Carried **Mover:** Tracy Egan **Second:** Clarice Olckers

620 Confirmation of increase of Instrumental SRS for next year.

Status: Carried **Mover:** Tracy Egan **Second:** Megan Faulkner

12. Applications for membership

No new members.

13. Meeting Close

Meeting closed at 8:00 PM

[Next Meeting](#)

General Meeting

6:30 PM, Monday, 10 October 2022

MHSS Wandani Hall