

General Meeting
MINUTES OF MEETING
6:30 PM Monday, 8 March 2021
MHSS Staffroom

1. Meeting Open

Meeting Opened By Amy Swalwell at 6:30 PM

We acknowledged the Gubbi-Gubbi people, Traditional Custodians of the land on which we meet and and pay our respects to their Elders past, present and emerging.

2. Attendance & Apologies

Attended

Alanna Ivory
Amy Swalwell
Cindy Clenton
Ellaine Warner
Guy Kelly
Jessika Fairhall
Jodie Shipway
Karen Puckeridge
Kathryn Giles
Liz Ivan
Louise French
Megan Faulkner
Michelle Angayan
Michelle Wilds
Rebecca Valentine
Regan Williams
Renee Walls
Shauna Nugent
Yanti Weaire

Apologies

Edwin Masih
Emma Guinane
Jessica Stevens
Kylie Mitchell
Luciana Bortot
Malinda Dazell
Radhika Reddy
Raj Boobal Vincent
Sheree Pointon
Tennille Dumbell

3. Confirmation of the minutes of the previous general meeting

Motions

The minutes of the meeting held on 8 Feb 2021 were a true and accurate record.

Status: Carried **Mover:** Karen Puckeridge **Second:** Liz Ivan

4. Business arising from the minutes of the previous general meeting

Nil

5. Correspondence - inward and outward

140 emails received to MHSS Secretary inbox. All requiring response completed.

Main topics = financial (BOQ, Xero), fundraising, canteen/cafe, traffic,

6. Table Executive Committee's decisions (if any)

Urgent repairs to upright freezer in Mango Munchies

Exec approval required for casual pool staff after 10hrs / week

Approval of leave for staff

7. Treasurer's report and financial statement

Motions

Approval of supplier payments

Request approval for expenses and supplier payments of \$13,792.84

Status: Carried **Mover:** Renee Walls **Seconder:** Rebecca Valentine

Treasurer's report and financial statements presented by Renee Walls for February 2020 are true and correct

Status: Carried **Mover:** Renee Walls **Seconder:** Liz Ivan

8. Mango Munchies & Sole Cafe Report

Pantry Drive has been successful.

9. Fundraising Report

Term 1 -

- Easter Raffle - tickets \$2 each or 3 for \$5. Will sell tickets at cross country and parade. Will request donation of Easter related gifts for the hampers
- Buy a brick -
 - current building contractors have agreed to supply the bricks for the project and to arrange the engraving.
 - design will be a pathway leading into the hall
 - all bricks need to be the same size (therefore one cost)
 - no cost to the P&C or school, therefore 100% of monies raised will go to P&C fundraiser.

Term 2

- Mothers Day Stall - 5/6 May. Gifts priced at \$2, \$4, \$5 and \$7. Propose to be run the same as previous years with tables setup for year groups/classes to ensure all students have all stock available.
- Colour Run

Entertainment Books - ongoing

Motions

Mothers Day Budget

Seeking approval for \$5000 budget to buy stall gifts.

Status: Carried **Mover:** Amy Swalwell **Seconder:** Louise French

Fundraiser Committee Report be accepted as a true and correct record

Status: Carried **Mover:** Amy Swalwell **Second:** Yanti Weaire

Buy a brick Fundraiser

Agree that price of brick be \$25.00

Status: Carried **Mover:** Tracy Egan **Second:** Rebecca Valentine

10. Principal's Report

Motions

Principal report true and correct record.

Status: Carried **Mover:** Tracy Egan **Second:** Amy Swalwell

11. Motions on notice

Nil

12. General Business

School Council Parent Representative - Tracy

- Tracy congratulated Jodie Shipway as our new School Council Parent Representative and thanked Guy Kelly for his contribution as past representative.

HR Audit for Mango Munchies / Sole Cafe - Renee

- Following on from previous meeting it was concluded that this is not required and therefore item closed with no motion raised.

P & C Operations Manager role - Renee

- Update that PD is currently being developed and will be presented at the next meeting.

Student Friendly Traffic Signage coming out of bike areas - Renee

- Tracy confirmed that signage is being erected as a part of the travel safe and school upgrade program.

13. Applications for membership

Application received for Ellaine Walker

Motions

Membership Approval

Agree that all new memberships be accepted.

Status: Unresolved **Mover:** Karen Puckeridge **Second:** Liz Ivan

14. Meeting Close

Meeting closed at 7:30 PM

Next Meeting

General Meeting

6:30 PM, Monday, 10 May 2021

MHSS Staffroom

Actions Summary

#	Title	Assigned To	Due Date	Completed
	Pantry drive thank you	Louise French	Wednesday, 17 March 2021	