GENERAL MEETING MINUTES OF
MANGO HILL STATE SCHOOL P&C ASSOCIATION

Date: 9th March 2015  
Meeting Opened at: 6.53pm

Venue: Mango Hill State School, Staff Room  
Minute Taker: Robyn Rapley

1. WELCOME: Karel Rees welcomed all in attendance and declared the meeting opened.

2. ATTENDANCE AND APOLOGIES: Recorded in attendance book

3. CONFIRMATION OF PREVIOUS MINUTES:

   MOTION: That minutes of the last meeting held on 9th February 2015 be carried as provided.

<table>
<thead>
<tr>
<th>Moved</th>
<th>Seconded</th>
<th>Carried</th>
<th>Yes</th>
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</thead>
<tbody>
<tr>
<td>Karel Rees</td>
<td>Marcus Toyne</td>
<td>Yes</td>
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4. BUSINESS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING:

4.1 Katrina Humphries has resigned as Canteen Convenor, we have Jan Tyler starting Weds 10th March

5. CORRESPONDENCE:

   Incomings  
   - Fundraising Info
   - Invoices & Statements – Renee

   Outgoing  
   - Cert of Appreciation to Tatiana Gregorieva - Disco

6. CONFIRMATION OF EXECUTIVE COMMITTEE’S DECISIONS: Nil

7. TREASURERS REPORT AND FINANCIAL STATEMENT:

7.1 Renee Walls presented and tabled Renee’s report as attached. 

   Appendix 1

   MOTION: To accept Treasurers Report and Statement as presented.

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<th>Moved</th>
<th>Seconded</th>
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<tbody>
<tr>
<td>Renee Walls</td>
<td>Sonia Fryer</td>
<td>Yes</td>
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</tbody>
</table>

8. SUBCOMMITTEE REPORTS & FINANCIAL STATEMENTS:

8.1 FUNDRAISING REPORT:

   Absent
8.2 MUD RUN REPORT

MOTION: To accept the Mud Run Report as presented

<table>
<thead>
<tr>
<th>Moved</th>
<th>Robyn Rapley</th>
<th>Seconded</th>
<th>Mark Blackman</th>
<th>Carried</th>
<th>Yes</th>
</tr>
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</table>

8.2 CANTEEN REPORT:

Absent

9 PRINCIPALS REPORT

Tracy tabled her report as attached;

MOTION: To accept Principal’s report including all costs as presented.

<table>
<thead>
<tr>
<th>Moved</th>
<th>Tracy Egan</th>
<th>Seconded</th>
<th>Marcus Toyne</th>
<th>Carried</th>
<th>Yes</th>
</tr>
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</table>

10 MOTIONS ON NOTICE: NIL

11 GENERAL BUSINESS

11.1 CMS Membership – Renee had been recommended this for great HR Resources through P&C’s Qld. Renee will get prices and get approval through Executives.

11.2 Spending Priorities Tracy suggested the P&C could donate towards

- Ice Blocks for the Cross Country  $200
- Buses for camp and swimming  $ 6000 approx
- Electives  $1000
- Behaviour celebration – SOLE’s day out  $1000
- External Speakers – looking into more prices
- Bank Ensemble – Marcus looking further into the design.

MOTION: For the P&C to accept the above donations

<table>
<thead>
<tr>
<th>Moved</th>
<th>Tracy Egan</th>
<th>Seconded</th>
<th>Leanne Lawrence</th>
<th>Carried</th>
<th>Yes</th>
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</table>

11.3 Student Council – 2 free dress days. (1) To raise money for the North Lakes family who lost their son and want to take him home to Ireland. (2) Peebo & Dagwood for CF Day!

11.4 Funding for student with representative honours Luke Talbot swimming state level $50 –

MOTION: To pay $50 to Luke’s family for state sports

<table>
<thead>
<tr>
<th>Moved</th>
<th>Heather Williamson</th>
<th>Seconded</th>
<th>Mark Blackman</th>
<th>Carried</th>
<th>Yes</th>
</tr>
</thead>
</table>
11.5 **School Council – New Reps** – Anita Virgo voted in on school council, Gabrielle Douglas new staff rep.

11.6 **Bag Rack 3T** – Problem with storage

11.7 **Ipads** – 5 per 2 classes – concerns for kids sharing.

11.8 **Badge Ceremony** – Julie Greer attended and said she is keen to attend a meeting – Tracy will email dates.

11.9 **Working Bee** – The last working bee had a poor turn out. Another working bee on a Sunday in May/June. It was suggested we could have a system where families adopt a garden and take care of it. Plague with family looking after it. P&C to support donating the plaques.

12 **APPLICATION FOR NEW MEMBERSHIP:** Recorded in Register

<table>
<thead>
<tr>
<th>Moved</th>
<th>Karel Rees</th>
<th>Seconded</th>
<th>Marcus Toyne</th>
<th>Carried</th>
<th>Yes</th>
</tr>
</thead>
</table>

13 **DATE AND TIME OF NEXT MEETING:** 11\(^{th}\) May 6.30pm

14 **CLOSE OF MEETING:** There being no further business the meeting is closed at 8.40pm

Minutes endorsed as true and correct:

President’s signature:  

Karel Rees

Date: / /
**MANGO HILL STATE SCHOOL P&C FINANCIAL OVERVIEW FOR February 2015**

**February 2015 Opening Cashbook Balance:** $26,240.77

**Money Received February:**

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Canteen direct</td>
<td>$716.75</td>
</tr>
<tr>
<td>Canteen Flexischools</td>
<td>$3,819.33</td>
</tr>
<tr>
<td>Interest</td>
<td>$0.94</td>
</tr>
<tr>
<td>Fundraising Election BBQ</td>
<td>$1,821.15</td>
</tr>
<tr>
<td>Mud run sponsorships Century 21</td>
<td>$250.00</td>
</tr>
<tr>
<td>Traditional Karate Academy(part pay)</td>
<td>$650.00</td>
</tr>
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**Payments Made February**

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
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<tbody>
<tr>
<td>CBA Bank fees</td>
<td>$16.64</td>
</tr>
<tr>
<td>MYOB fees</td>
<td>$29.00</td>
</tr>
<tr>
<td>Canteen stock</td>
<td>$1,307.84</td>
</tr>
<tr>
<td>Workcover</td>
<td>$145.00</td>
</tr>
<tr>
<td>Wages &amp; PAYG</td>
<td>$1,185.60</td>
</tr>
<tr>
<td>P&amp;C QLD Membershipq Convenor</td>
<td>$1,724.93</td>
</tr>
<tr>
<td>Fundraising Election BBQ</td>
<td>$334.84</td>
</tr>
<tr>
<td>Disco Term 1</td>
<td>$1,533.21</td>
</tr>
<tr>
<td>Float for disco</td>
<td>$150.00</td>
</tr>
</tbody>
</table>

**Cashbook balance as at 28 February 2015:** $27,071.88

**ADD Delayed deposits in March 2015**

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Canteen</td>
<td>$2,621.30</td>
</tr>
<tr>
<td>Gelati stand donation</td>
<td>$560.00</td>
</tr>
<tr>
<td>Disco Term 1</td>
<td>$3,364.40</td>
</tr>
</tbody>
</table>

**$33,617.58**

**Payments for February requiring approval:**

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Homestyle</td>
<td>$488.55</td>
</tr>
<tr>
<td>Farmer Pat’s</td>
<td>$94.41</td>
</tr>
<tr>
<td>Charmlaw</td>
<td>$96.33</td>
</tr>
<tr>
<td>Whataslushhee</td>
<td>$444.80</td>
</tr>
<tr>
<td>QFS</td>
<td>$2,485.05</td>
</tr>
<tr>
<td>Mango Hill Bakery Disco</td>
<td>$160.00</td>
</tr>
<tr>
<td>Strategies</td>
<td>$770.00</td>
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<tr>
<td>Parmalat</td>
<td>$527.87</td>
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</table>

**TOTAL SUPPLIER PAYMENTS:** $5,067.01

**Convenor expenses Super Expense:** $147.60

**PAYG owing:** $368.00

**LESS Outstanding cheques for February 2015:** $0.00

**TOTAL CHEQUES FOR February:** $5,582.61

**TOTAL FUNDS AVAILABLE AT 28 February 2015:** $21,489.27
1. 246 tickets sold
2. Nova attending and crossing live to our event. They will play games and give out prizes for 40 minutes
3. We have a few market stalls booked
4. We are looking into a Jumping Castle for kids not running in the Mud Run
5. Obstacles coming along nicely
6. Have advertised for market stalls
Principal’s Report  9 March 2015

Enrolments
- Current enrolment 662

Finance and Strategic Plan
- Budget overview and Balance sheet attached
- Financial audit including all corporate services to be conducted on Mon 16 March -Wed 18 March

Curriculum
- All units on track as per School Curriculum Plan.
- First round of data meetings conducted and Literacy and Numeracy support in place with SMART goals for intervention this term
- Reach classes have started well with a review later this term with Michelle Juratowitch (consultant)
- Specialist lessons progressing well – Performing arts, PE, LOTE, Technology, Visual arts (Year 3-6), Science (Year 1 & 2), History (Prep)
- ePAL Program - over 400 devices now joined to the network
- Parent information sessions on curriculum support have been well attended
- Prep and Year 6 excursions successful

Extra curricula
- Student Leader Badge ceremony well attended and students did a great job. School Captains and Vice captains attended Grip Leadership conference.
- Electives in Year 4-6 start Friday going well although further financial support is sought
- A number of extra-curricular programs planned for Term 2 after hours (user pays)
- A number of students participating in district trials with several selected including Luke Talbot Met North Regional Swimming

School Wide Positive Behaviour Support
- Care classes have had a smooth start and students are focussed on getting to know buddy and focus of the week
- New school psychologist Jess Smeltink started and already in high demand
- 20 March – National Action Against Bullying

Human Resources and Performance.
- Carmel Murphy on LSL – Vivienne Clark replacing
- Scott Bradshaw on sick leave – Rod and Adrian replacing
- BSM Position will be advertised soon
- Staff all developing Performance Plans and working toward continued improvement.
Leadership team have been focussed on giving quality feedback to all teachers in English, maths, Introducing new knowledge, consolidating new knowledge and building routines and procedures.

Facilities
- Relocatable Prep building complete
- Cupboards built in Lab to assist with storage issues.
- Advocating for additional classrooms for 2016 (yet to be approved)
- Disappointing turn up at Working Bee but the small group were hardworking and achieved quite a bit

Proposed Upcoming excursions/special events/costs for parents
- **Fri 13 March** – Parent Info session on Home Reading
- **Mon 16 March** - Year 4 excursion to North Lakes Library (no cost)
- **Fri 20 March** - Yr 5-7 Sport Gala Day. $10 for 2 days
- **Fri 20 March** - National Day of Action Against Bullying (wear orange)
- **Sunday 22 March** Mud Run
- **Mon 23 March** - Author Visit Year 3 & 5 English Excellence students, Year 1,2,3 Reach class, Writing club $5
- **Mon 23 March** – **Thurs 2 April** Parent Teacher interviews
- **Fri 27 March** – Ride to School Day
- **Tuesday 31 March** - Year 3-6 Cross Country
- **Wednesday 1 April** - Prep- Year 2 Cross Country
- **Wednesday 1 April** – celebration afternoon
- **Thurs 2 April @ 8.45** P-2 Easter Bonnet Parade and Showcase
- **Fri 24 April** - ANZAC Day Parade (Parents welcome but will need to sit outside.)
- **Sat 25 April** - ANZAC Day March
- **Tues 28 April** – Beginner’s String Workshop
- **Wed 29 April** - Year 5 excursion to St Helena $33.50
- **Fri 1 May** - District Cross Country
- **Tues 5 and Wed 6 May** - School Photos
- **Wed 6 May**- Mother’s day stall
- **12 May** - Year 2 excursion to Caboolture Historical Village $15.50
- **22 May** - Year 3 excursion to Old Petrie Town $12
• August – Wakakirri cost $10 performance fee, $10 costume fee + bus costs

• 25 November – New date for school concert

**Spending suggestions**

- Ice blocks for cross country ($200)
- Buses for camp and swimming (approx. $6000)
- Electives $1000
- Behaviour celebration – SOLE’s day out. $1000
- External speakers in piazza (approx. $8000)
- Band / Ensemble uniforms TBA approx. $1000